

# Edmonton Classical Academy Eastgate Fundraising Society Agenda - AGM

Thursday Oct 16/2025

Role	Name	Attendance
President	Maribel Pelka	Present
Vice-President	Jennifer Guiney	Present
Secretary	Sally Berg	Present
Treasurer	Shayne Stoik	Present
Casino Director	Michelle Lindberg	Present

## Committees Chairs

Grant Writing	Kelsa Unruh	Present
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## General Attendance

Muhammad A., Lee B, James B, Christina C, Neil C, Wajeeha E, Maria E, Gloria G, Job O, Rachel T, Jeremy W., Ayokunle A., Gundeep B., Shah D., Dianne D., Michael E., Sebastian J., Steffi Ann J., Cyril K., Ana L., Laura M., Gbenga O., Awele O., Uzoamaka O., Olayinka O., Olufolahan O., Oluwatobi O., Shayne S., Sarbjeet T., Shane U., Emily W., Kevin W., Siwar Z

## Current Meeting Agenda, Minutes/Notes and Action Items

Today's Agenda	Minutes (Notes)	Action Items
<b>1. Introduction (Chair)</b> <ul style="list-style-type: none"> <li>a. Welcome</li> <li>b. Approval of Agenda</li> </ul>	Meeting call to order at <u>7:40pm</u> b. Approval of Agenda <ul style="list-style-type: none"> <li>• moved by: Kelsa U.</li> <li>• seconded by: Jen G.</li> <li>• Carried unanimously</li> </ul>	
<b>2. President and Vice President Annual Report Report (Maribel)</b>	<p>Why Fundraise?</p> <ul style="list-style-type: none"> <li>- ECA is operated by a nonprofit organization and funded by Alberta Education, <b>but the school receives slightly less money per student on average than public schools.</b></li> <li>- <b>This means parents need to work hard on fundraising efforts.</b> Only in this way ECA will be able to meet the budget challenges that small startup schools face.</li> <li>- From day one several parents have been working hard on fundraising initiatives as we needed to raise funds for many projects: Playground, Musical Instruments,</li> </ul>	

Musical Programs, Labs, Support Teacher Development and Field Trips among others.

### Fundraising Society

- The "Edmonton Classical Academy Eastgate Fundraising Society" was incorporated on November 9th, 2023
- The goal:
  - Become more efficient and organized with ECA fundraising efforts
  - Accessing funds regulated by the Alberta Gaming and Liquor Commission like casinos, 50/50 events, and raffles.

### 2024-2025 Fundraising Efforts

This past year our parent community worked hard supporting our fundraising efforts.

#### **Ongoing Projects**

Mabel Labels	\$250.68
Skip the depot	\$139.66
Bottle Drive	\$734.00
Hot Lunches with "Healthy Hunger" Twice a month	\$7,190.77

#### **One-Time Projects**

Fundscript (prepaid cards)	\$777.83
Raffle 50/50	\$1,463.94
School Photos	\$914.70
Widynowski's Sausages - Christmas	\$923.75
Purdy Chocolates	\$436.01
Gala - Starry Night	\$16,196.96

#### **Festivals and Concerts**

Winter Festival	\$2,352.82
Spring Festival	<b>-\$1,409.50</b>
Winter Concert	\$4,660.00
Spring Concert	\$2,222.00
Daddy Daughter Dance	\$564.00
Annual BBQ	\$877.00

<b>Community Donations</b>	\$3,893.00
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**In total we raised \$42,187.62**

	<p>Vice President Report</p> <ul style="list-style-type: none"> <li>- Discussed Starry Night Gala</li> </ul> <p>Motion to accept President and Vice President Reports</p> <ol style="list-style-type: none"> <li>3. Motion made by Rachel T.</li> <li>4. Seconded by Kelsa U.</li> <li>5. Carried unanimously</li> </ol>	
<b>6. Treasurer Report (Shayne)</b>	<p>2024-2025 Fundraising Report</p> <p>Motion to accept fundraising society report Made by Jen G. Seconded by Kelsa U.</p> <p>Vote to Appoint 2025/2026 Financial Examiners</p> <ul style="list-style-type: none"> <li>- Oksana S. and Anya Y. volunteered.</li> <li>- Motion to approve: Kelsa U.</li> <li>- Seconded by Rachel T.</li> <li>- Motion carries</li> </ul>	
<b>7. Casino Director (Michelle)</b>	<p>1. ECA Fundraising Society <b>Casino</b></p> <ul style="list-style-type: none"> <li>• <b>March 14 and 15, 2026.</b></li> <li>• Grandvilla</li> <li>• Sign up sheet is available.</li> </ul> <p>2. Paper Raffle.</p> <ul style="list-style-type: none"> <li>• \$10/ticket, 10 tickets/family to sell.</li> <li>• Selling will take place May 1-May 20th, 2026</li> <li>• Draw May 30th at Spring Fair</li> </ul> <p>Motion to accept casino report:</p> <p>Motion made by: Jen G. Seconded by Michael E. Carried unanimously.</p>	
Structure of Fundraising Society	<p><b>Structure Overview:</b></p> <ul style="list-style-type: none"> <li>- <b>Frequency of Fundraising Society Meetings:</b> <ul style="list-style-type: none"> <li>- Monthly meetings at the school on the 3rd Thursday of every month from 7 to 8 PM</li> </ul> </li> </ul>	

	<ul style="list-style-type: none"> <li>- <b>Fundraising Society Executive Board Positions:</b> President, Vice-President, Secretary, Treasurer, Casino Director</li> <li>- <b>Terms for the Executive Positions:</b> Term of 2 years and a limit of 2 consecutive terms for re-election in order to assure continuity of projects</li> <li>- <b>Reporting:</b> Fundraising associations are responsible for reporting on their activities and fall within the statutes of the <u>Societies Act, Alberta Corporate Registry and Alberta Gaming and Liquor Commission</u>.</li> </ul>	
<b>Election</b>	<p>Reviewed current executive team</p> <p>The floor was opened to get self nominations and nominations for executive officers' positions on September 18th with October 9th, 2025 as a deadline.</p> <ul style="list-style-type: none"> <li>● Based on the nominations received the elections committee has approached the nominees to see where they would be able to best serve the ECA community</li> <li>● Executive Positions: <ul style="list-style-type: none"> <li>○ President: <ul style="list-style-type: none"> <li>■ A parent of a student attending the school.</li> <li>■ The President should be someone who can work collaboratively and knows how to organize programs and teams.</li> <li>■ The President should actively encourage others to become engaged in meaningful ways.</li> <li>■ <b>Nomination:</b> Ms. Kelsa Unruh</li> </ul> </li> <li>○ Vice-President:</li> </ul> </li> </ul>	

- Undertakes part of the work of the President position.
- In the event of resignation, incapacity or leave of absence of the President, the Vice-President will fulfill the President's responsibilities, and in the absence of the President, supervise the affairs and preside at meetings of the society.
- **Nomination:** Ms. Michelle Lindberg
- Secretary:
  - Acts as a recorder at each meeting and ensures that the minutes are prepared accurately to reflect the directions agreed to at the meeting.
  - **Nomination:** Ms. Sally Berg
- Treasurer:
  - The treasurer keeps accurate records of all financial transactions and ensure that records are available upon request of the school board or school community. Coordinates Annual Reports to CRA.
  - **Nomination:** Mr. Shayne Stoik
- Casino-Director:
  - The Casino Director oversees all the communications and

	<p>projects involving the Society Interactions with the Alberta Gaming and Liquor Commission like casinos and raffles.</p> <ul style="list-style-type: none"> <li>■ <b>Nomination:</b> Ms. Laura Milroy</li> </ul> <p>Motion to approve nominations:</p> <ol style="list-style-type: none"> <li>1. President - Kelsa U.             <ol style="list-style-type: none"> <li>a. Moved by: Anya Y.</li> <li>b. Seconded by Michael E.</li> <li>c. Carried unanimously</li> </ol> </li> <li>2. Vice-president - Michelle L.             <ol style="list-style-type: none"> <li>a. Moved by: Anya Y.</li> <li>b. Seconded by: Rachel T.</li> <li>c. Carried unanimously</li> </ol> </li> <li>3. Secretary - Sally B.             <ol style="list-style-type: none"> <li>a. Moved by: Shayne S.</li> <li>b. Seconded by: Kelsa U.</li> <li>c. Carried unanimously</li> </ol> </li> <li>4. Treasurer - Shayne S.             <ol style="list-style-type: none"> <li>a. Moved by: Michelle L.</li> <li>b. Seconded by: Michael E.</li> <li>c. Carried unanimously</li> </ol> </li> <li>5. Casino Director - Laura M.             <ol style="list-style-type: none"> <li>a. Moved by: Rachel T.</li> <li>b. Seconded by: Kelsa U.</li> <li>c. Carried unanimously</li> </ol> </li> </ol>	
<b>Planned fundraisers</b>	Reviewed planned fundraisers for 2025-2026	
<b>Next Meeting Date</b>	Nov 26/2025 @ 7 pm	
<b>Meeting Adjournment</b>	Meeting Adjourned at <u>8:19 pm</u>	